

**MISSISSIPPI STATE BOARD OF ARCHITECTURE (BOA)****Minutes of a Regular Meeting****January 23, 2025, 9:11 AM****Ridgeland, Mississippi**

**Members Present:** Charles Barlow, Jr., Larry Bishop, Leigh Jaunsen\*, Bradford Jones\*, Richard McNeel  
(\*attended by teleconference)

**Others Present:** John Cothron, Eric Hospodor, Andrew Kilpatrick, Jimmy Sullivan

**Guest:** Tyson Ducote, Executive Director, Louisiana State Board of Architectural Examiners (by teleconference for a portion of the meeting)

**With a quorum present, Mr. Bishop called the meeting to order.**

<b>Agenda Item</b>	<b>Explanation</b>	<b>Actions Taken/Planned</b>
1. Minutes		Motion was made by Mr. McNeel and seconded by Ms. Jaunsen to approve the BOA minutes from October 22-23, 2024. The motion passed unanimously.
2. Approval of Certificates		Motion was made by Mr. Barlow and seconded by Mr. McNeel to approve certificates issued since the October 2024 meeting (attached). The motion passed unanimously.
3. Complaint #2024-11	Mr. Cothron provided an update on the status of the complaint, noting that the architect respondent has requested an informal conference. Additionally, the unlicensed respondent has complied with the cease and desist letter issued by the Board. Letters were also issued to the National Council of Architectural Registration Boards (NCARB) and the Authority Having Jurisdiction.	
4. Complaint #2024-15	Mr. Bishop and Mr. Cothron provided a summary of the complaint involving alleged misconduct. Mr. Bishop concluded, based on his review of the documentation provided, that the complaint is a civil matter between the architect and contractor.	Motion was made by Mr. Barlow and seconded by Ms. Jaunsen to close the complaint. The motion passed unanimously.
5. Business Name Approval Request: Gray AE Services, LLC	Members reviewed a request for business name approval from Gray AE Services, LLC. According to the request, the entity will provide administrative support services to Gray AE, PSC d/b/a Gray AE, PC, the entity through which architectural services are provided.	Motion was made by Ms. Jaunsen and seconded by Mr. McNeel to respond that the BOA is inclined to deny the request but will reconsider the request upon receipt of an explanation as to why use of the business name is necessary. The motion passed unanimously.
6. Business Name Approval Request: Carlisle Architectural Metals	Members reviewed a request for business name approval from Carlisle Architectural Metals.	Motion was made by Mr. Barlow and seconded by Ms. Jaunsen to approve the request. The motion passed unanimously.

7. Legislative Report	Mr. Cothron reviewed pending legislation impacting the BOA, including HB 608/SB 2422, which makes extensive changes to the Engineers & Surveyors law and amends the definition of the practice of engineering to include the “engineering design of buildings.”	
Tyson Ducote joined the meeting by teleconference.		
	Mr. Ducote provided background on legislative challenges and changes in Louisiana and recommended that the BOA contact various stakeholders about HB 608/SB 2422.	
Mr. Ducote departed from the meeting.		
		Mr. Cothron was directed to contact the American Institute of Architects Mississippi Chapter to set up a meeting to discuss HB 608/SB 2422.  Mr. Cothron was also directed to send draft letters of support for HB 669 (amending <i>Miss. Code. Ann.</i> §§ 73-1-19 and 73-2-5) to members for review.
The Board recessed for lunch from 11:30 AM to 12:05 PM.		
8. Executive Director’s Report <ul style="list-style-type: none"> <li>Second Quarter FY 2025 Financial Report</li> </ul>	Mr. Cothron reported on administrative matters and reviewed the financial report for the second quarter of FY 2025. He noted that the Office of the State Auditor will be conducting audits of boards and commissions this year and that the Board’s office lease will expire in October 2025. Mr. Cothron has contacted the landlord about the possibility of extending the lease.	Members suggested the development of a model building permit for distribution to building officials by the State Fire Marshal’s Office or another entity. Mr. Cothron stated that he would research the matter.
9. NCARB Updates	Members and staff serving on committees provided brief updates.	
10. Proposed Rule Changes	Mr. Cothron reviewed proposed rule changes discussed at the October 2024 meeting.	The proposed rule changes will be held for adoption pending the Legislature’s consideration of HB 669.
11. NCARB Statement on Multiple Paths for Licensure and Reciprocity Requirements ( <i>Miss. Code. Ann.</i> §73-1-21)	Mr. Cothron and Mr. Kilpatrick reviewed various options to amend the reciprocity requirements in <i>Miss. Code. Ann.</i> §73-1-21. The consensus of the Board was to await further guidance from NCARB on multiple pathways to licensure before taking action. In the meantime, the Board will continue to discuss the options presented.	
12. Meeting Schedule	Members affirmed April 16, 2025, as the date of the next BOA meeting, to be held at Mississippi State University.	

13. Officer Elections		Motion was made by Mr. Jones and seconded by Ms. Jaunsen to elect Mr. Barlow as President and Mr. McNeel as Secretary/Treasurer. The motion passed unanimously.
14. Open Discussion	Members discussed NCARB elections and the work of the NCARB Diversity, Equity, and Inclusion Committee.	

There being no further business, the meeting adjourned with unanimous consent at 2:11 PM.

4.16.2025  
Date Approved

Charles C. Barlow, Jr.  
Charles C. Barlow, Jr., President

Richard McNeel  
Richard H. McNeel, Secretary/Treasurer

John Cothron  
Prepared by John Cothron, Executive Director, on 1/27/2025

Architect Certificates Issued for Approval			
Lic No	Name	License Date	Method
6086	T. Jack Bagby IV	11/21/2024	RECIPROCITY
6076	Rayce C. Belton	10/20/2024	EXAM
949	Raymond C. Bergeron, Jr.	12/16/2024	REINSTATEMENT
6077	Benjamin Noble Chadwick	10/20/2024	RECIPROCITY
6079	C. Nathan Coyle	11/7/2024	RECIPROCITY
6080	Heather Davis	11/7/2024	RECIPROCITY
4749	David Dial	12/30/2024	REINSTATEMENT
6081	Bianca S. Doerschlag	11/7/2024	RECIPROCITY
6092	David Daniel Drennan	12/13/2024	RECIPROCITY
6089	William A. Gossett II	12/13/2024	RECIPROCITY
6059	Bradley C. Guerin	12/12/2024	RECIPROCITY
6091	Michael Dustin Hemme	12/13/2024	RECIPROCITY
6093	John Taylor Jacobs	12/13/2024	RECIPROCITY
6088	Jeffrey D. Jennings	12/12/2024	RECIPROCITY
6058	Jason E. Jones	12/12/2024	RECIPROCITY
6087	Christopher M. Ladd	11/21/2024	RECIPROCITY
4734	Andrew Lott	11/20/2024	REINSTATEMENT
6075	Ryan Marshall	10/9/2024	RECIPROCITY
6090	Jeffrey Ray Morrau	12/13/2024	RECIPROCITY
6094	John Mouton	12/21/2024	RECIPROCITY
4425	Charles Polk	11/21/2024	REINSTATEMENT
6078	Chad Saleeby	10/24/2024	RECIPROCITY
6082	Kristoffer K. Strain	11/7/2024	RECIPROCITY
6083	Mark Sullivan	11/7/2024	RECIPROCITY
6084	James H. Webb, Jr.	11/7/2024	RECIPROCITY
6085	Chris Zemanek	11/7/2024	RECIPROCITY